**Project Description – Project Proposals**

**[First name last name, city of all applicants]**

**Project Description**

# Starting point

For new proposals please explain briefly and precisely the state of the art in your field in its direct relationship to your project. This description should make clear in which context you situate your own research and in what areas you intend to make a unique, innova-tive, promising contribution. Indicate the current state of your preliminary work. This de-scription must be concise and understandable without referring to additional literature.

For renewal proposals, please report on your previous work. This report should also be understandable without referring to additional literature.

## State of the art

### 1.2 Preliminary work

# Objectives and work programme

## Anticipated total duration of the project

Please state

* the project's intended duration and how long DFG funds will be necessary,
* for ongoing projects: since when the project has been active.

## Objectives

Please give a concise description of your project’s research programme and scientific objectives.

Please indicate if you anticipate results that may be relevant to fields other than science (such as science policy, technology, the economy or society).

## Work programme incl. proposed research methods*.*

Please give a detailed account of the steps planned during the proposed funding period. (For experimental projects, a schedule detailing all planned experiments should be provided.)

The quality of the work programme is critical to the success of a funding proposal.

Please provide a detailed description of the methods that you plan to use in the project: What methods are already available? What methods need to be developed? What assistance is needed from outside your own group/institute?

Concepts and starting points for quality-promoting measures that specifically contribute to the validity or plausibility of your research results are welcome here. For more in-depth and subject-specific recommendations, see the “Research Integrity” portal.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Work package | Month 1 -2 | | Month 3 - 4 | | Month 5 -6 | |
| *WP 1. Headline*   * task 1 * task 2 |  |  |  |  |  |  |
| *WP x Headline*   * task 1 * task 2 * …. |  |  |  |  |  |  |
| *Writing of thesis* |  |  |  |  |  |  |

## Handling of research data*.*

If your project uses, generates and/or processes data, use this section to record key information on the handling of this data (and any underlying objects). Please ensure your descriptions substantively follow the points in the corresponding questionnaire (www.dfg.de/forschungsdaten/checkliste) and use the checklist to address the following aspects in particular:

* Characteristics and scope of data
* Documentation and data quality
* Storage and technical archiving
* Legal obligations and conditions
* Enabling subsequent reuse and long-term accessibility
* Responsibilities and resources

Please also describe how the institutions involved in the project will contribute to data and information management.

If you have already provided more detailed information on the handling of research data in an explanation as part of your preliminary work, work programme or elsewhere, you may refer to those descriptions and limit yourself to supplementary information at this point.

Should your project not use or generate data to a relevant extent, please explicitly state this to be the case.

## Relevance of sex, gender and/or diversity

Where applicable, please describe whether and to what extent the sex and/or gender

* of persons under study
* of individuals affected by the implementation of research results
* of animals under study
* with regard to samples taken from humans or animals
* in other respects

is relevant to the research project (methods, work programme, objectives, etc.).

Where applicable, please also describe whether and to what extent diversity in terms of, for example, the state of health, ethnic background or culture of

* persons under study
* individuals affected by the implementation of research results
* or diversity in other respects

may be significant for the research project (methods, work programme, objectives, etc.). Please explain to what extent these or similar considerations may also be relevant to animals under study or samples taken from humans or animals.

# Project- and subject-related list of publications

This list should **only** contain those works that you **cited** in sections 1 and 2.

The font used for the publication list should not be less than Arial 9 point.

For both new proposals and renewal proposals, you can refer to your own works and those of others; there is **no limit** to the **total number of publications** listed. Note that reviewers are not required to read any of the works you cite. Works which are not in the public domain are not considered publications and cannot be cited. An exception is made for papers that have already been accepted for publication, in which case the manuscript and the editor’s confirmation of acceptance must be enclosed.

A maximum of ten of your own publications that are most relevant to the project can be highlighted in bold or some other way. Even if there are several applicants, the max-imum of ten highlighted works may not be exceeded.

Note that reviewers are not required to read any of the works you cite. This also applies to review sessions that are held by reviewers on site. Here it is possible to provide

manuscripts and publications created prior to the review session in order to be able to explain progress reports at the meeting so that reviewers can view them if necessary. However, reviews are only ever based on the text of the actual proposal.